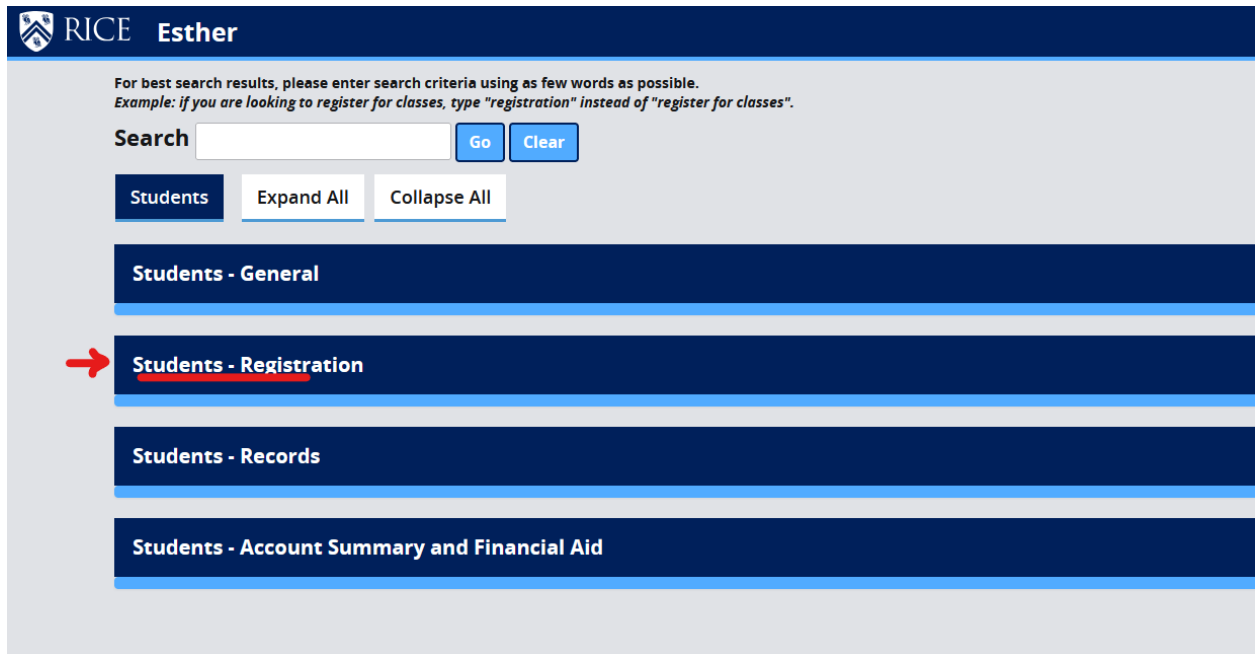


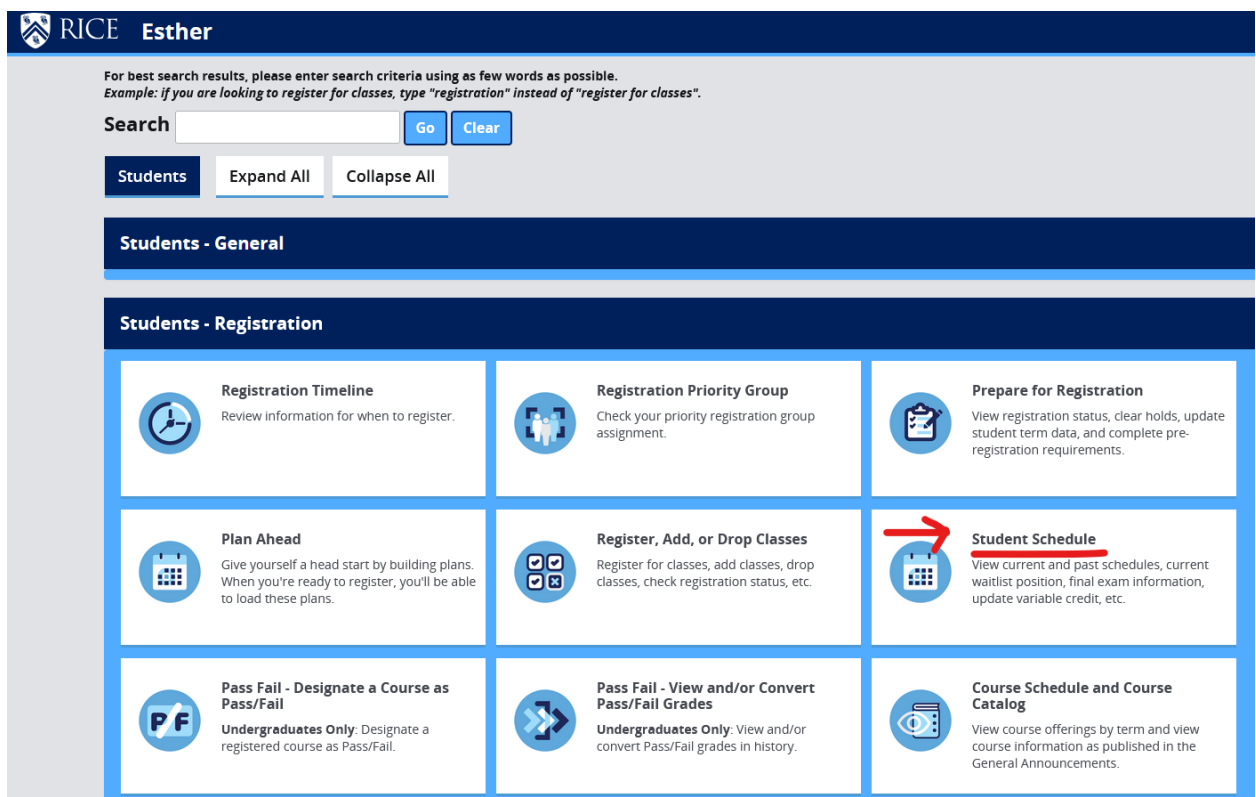
How to Check Your Schedule in ESTHER

1. Log onto [ESTHER](#) with your NetID and password
2. Click on **Students – Registration**



The screenshot shows the top navigation bar of the ESTHER system with the RICE logo and the word 'Esther'. Below the bar is a search area with a text input field, 'Go', and 'Clear' buttons. Underneath are three buttons: 'Students' (highlighted in dark blue), 'Expand All', and 'Collapse All'. A list of menu items follows: 'Students - General', 'Students - Registration' (highlighted in dark blue with a red arrow pointing to it), 'Students - Records', and 'Students - Account Summary and Financial Aid'.

3. Click on **Student Schedule**



The screenshot shows the 'Students - Registration' page. It has the same top navigation bar and search area as the previous image. Below the 'Expand All' and 'Collapse All' buttons is a list of menu items: 'Students - General', 'Students - Registration' (highlighted in dark blue), and 'Students - Account Summary and Financial Aid'. The 'Students - Registration' section is expanded, showing a grid of nine options. The 'Student Schedule' option is highlighted with a red arrow. The options in the grid are: 'Registration Timeline' (Review information for when to register), 'Registration Priority Group' (Check your priority registration group assignment), 'Prepare for Registration' (View registration status, clear holds, update student term data, and complete pre-registration requirements), 'Plan Ahead' (Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans), 'Register, Add, or Drop Classes' (Register for classes, add classes, drop classes, check registration status, etc.), 'Student Schedule' (View current and past schedules, current waitlist position, final exam information, update variable credit, etc.), 'Pass Fail - Designate a Course as Pass/Fail' (Undergraduates Only: Designate a registered course as Pass/Fail), 'Pass Fail - View and/or Convert Pass/Fail Grades' (Undergraduates Only: View and/or convert Pass/Fail grades in history), and 'Course Schedule and Course Catalog' (View course offerings by term and view course information as published in the General Announcements).

4. Select the appropriate **term** from the dropdown menu

The screenshot shows the ellucian interface with the breadcrumb trail: Student • Registration • View Registration Information. The main heading is 'View Registration Information'. Below this, there are two tabs: 'Look up a Schedule' (active) and 'Active Registrations'. Under the 'Look up a Schedule' tab, there is a 'Class Schedule' section. A dropdown menu for 'Term:' is open, showing a list of terms: Spring Semester 2025, Fall Semester 2023, Spring Semester 2024, Fall Semester 2024, Spring Semester 2025, and Summer Semester 2025. The 'Summer Semester 2025' option is highlighted in blue, and a red arrow points to it. To the left of the dropdown, there are labels for 'No Data' and 'Total Hours'.

5. Your list of registered courses will appear

The screenshot shows the ellucian interface with the breadcrumb trail: Student • Registration • View Registration Information. The main heading is 'View Registration Information'. Below this, there are two tabs: 'Look up a Schedule' (active) and 'Active Registrations'. Under the 'Look up a Schedule' tab, there is a 'Class Schedule' section. The 'Term:' dropdown is set to 'Summer Semester 2025'. Below the dropdown is a table of registered courses. The first row is highlighted with a red arrow. The table has columns: Title, Details, Hours, CRN, Course Type, Grade Mode, and Level. Below the table, there is a summary row: 'Total Hours | Requested: 1.5 | Billing: 1.5 | CEU: 0 | Min: 0 | Max: 18'. At the bottom of the page, there are two tabs: 'Schedule' (active) and 'Schedule Details'.

Title	Details	Hours	CRN	Course Type	Grade Mode	Level
<u>HYBRID MBA LAUNCH</u>	MGMT 585, 001	1.5	31962	Intensive Learning ...	Satisfactory/Unsatisfactory	Gradua

Total Hours | Requested: 1.5 | Billing: 1.5 | CEU: 0 | Min: 0 | Max: 18